

# **POST 16 ADMISSIONS POLICY**

## **2019/20**

### **The Vale Academy**

### **(Brigg Sixth Form)**

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## Admissions Policy

Brigg Sixth Form College is a joint Sixth Form between Sir John Nelthorpe School and The Vale Academy.

The published admission number (PAN) for the Year 12 intake shall be a total of 50 (25 for Sir John Nelthorpe School and 25 for The Vale Academy). This is in addition to pupils who are progressing into the Sixth Form having attended either school in Year 11.

Pupils in Year 11 attending either school will have the right to transfer automatically to the Sixth Form, provided they meet the school's minimum entry requirements, as listed below.

### Applying for a place

Pupils in Year 11, at Sir John Nelthorpe, The Vale, or other schools, who wish to join Brigg Sixth Form will be asked to complete a common application form with regard to subject choice. The form can be obtained by ringing either school (01652 656551 for Sir John Nelthorpe and 01652 294511 for The Vale).

Where a pupil has already been educated outside their normal age group in Sir John Nelthorpe or The Vale, they will be admitted to the Sixth Form in the September after they complete Year 11 (subject to the academic requirements being met).

Where a pupil has been educated outside their normal age group at a different school they should draw attention to this when applying for their place by submitting an accompanying explanatory letter with their application form. The school will consider the request for admission outside the normal age group and notify their decision in writing by the conditional offer date.

### Timetable

Pupils to complete common application form	November/December 2018
Common application forms to be returned to the school	Friday 15 February 2019
Conditional offer date – (the conditional offer is subject to meeting the minimum entry requirements)	Friday 15 March 2019
School agrees or refuses admission	Thursday 29 August 2019
Refusal decisions communicated to parent/student	Friday 30 August 2019

## Minimum entry requirements

The minimum requirement is five GCSE passes at 9/A\* to 4/C and to meet the individual entry criteria for the subjects chosen to study. Students will study three subjects at A Level/Applied Level or Tech Level along with Tutorials, Pastoral Support, Work Experience and Curriculum Enrichment. All students are supported by an Independent Careers Education and Information & Guidance Professional, who will support students in their Post 17 and 18 options.

Students with fewer than five 9/A\* to 4/C passes at GCSE are able to continue into transition programmes at The Vale Academy in collaboration with North Lindsey College and other local training providers. These classes will run depending on need and student demand and will vary each.

Students with five or more 9/A\* to 4/C could opt to study four A Level/Applied Level/Tech Level subjects.

For students wishing to study Maths or Science subjects, a 6 grade or above at GCSE is essential.

All applicants are considered on an individual basis.

All students will have to continue the study of GCSE Maths and English if they have not achieved Grade 4 by the end of Year 11, we strongly recommend that Grade 4 students resit to achieve a Grade 5. Re-take classes are available for these subjects, Level 3 students may only resit one of these subjects and Level 1 / 2 students at The Vale Academy may retake both

Brigg Sixth Form continues to extend the range of subjects offered to potential students based on demand and will offer A Levels, Applied Levels and Tech Levels in a variety of subject areas based on demand.

## Oversubscription criteria

All pupils who attended Sir John Nelthorpe School or The Vale Academy in Year 11, who meet the school's minimum entry requirements, as listed above, and who wish to join the Sixth Form will be admitted.

Where the number of applications from pupils who did not attend either school in Year 11 exceeds the published admission number set for such applicants, the following factors will be taken into account in priority order when deciding which pupils will be allocated places in accordance with receipt of their common application form.

### **Pupils with Statements of Special Educational Needs or Education Health and Care Plans**

These children will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where Sir John Nelthorpe School or The Vale Academy is named in a pupil's statement or plan, and the pupil meets the minimum entry requirements, the school has a duty to admit the pupil, this will reduce the number of places available

**Looked after children and previously looked after children**

- a) A “looked after child” is a child who is:
  - (a) in the care of a local authority, or
  - (b) Being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a school.
- b) A “previously looked after child” is a child who:
  - (a) ceased to be looked after because they were adopted, or
  - (b) became subject to a child arrangements order, or
  - (c) Became subject to a special guardianship order immediately after being looked after.

**Tie Breaker**

Where the number of eligible applications for a course of study exceeds the places available then priority for admission will be determined on the highest attainment grades in GCSE performance.

**Appeals**

1. Any parent whose child is not offered a place for which they have expressed a preference has the right to appeal to an independent appeals panel. The pupil also has the right of appeal.
2. Parents and/or pupils who intend to make an appeal must request a Notice of Appeal and return the form by the stated date.
3. Normally appeal hearings will be held within 40 school days from the closing date for receiving the notice of appeal.