

9 January 2024

Dear Parents/Carers

Re: Y11 Parents' Evening – Thursday 18 January 2024, 4-7pm

I would like to invite you to meet with your Y11 child's teachers on **Thursday 18 January 2024** between **4.00pm and 7.00pm**.

- **Appointments** to discuss your son/daughter's progress **can be made using the My Child At School (MCAS) app from 12.00pm Thursday 11 January 2024.**
- **Meetings** with individual teachers **will be five minutes in length** and will take place **in person** in the academy.
- **Bookings should be made by midnight of Wednesday 17 January 2024.**

As you are aware, the academy has moved to a paperless communication system and all communication, including student reports and parents' evenings, can be accessed via the MCAS app. Please see the link below for instructions to make an appointment.

[How to Book Parents Evening Appointments using MCAS – Bromcom](#)

If you have any questions, please contact the academy either by e-mail via info@valeacademy.org.uk or by telephone (our switchboard is open Monday-Thursday 8am-4.30pm and Friday 8am-4pm).

Thank you for your continued support and we look forward to seeing you at the parents' evening.

Yours faithfully



Dr S Stokes
Principal